



**Planning, Development, &
Transportation Department**

Planning Division
305 Chestnut Street
PO Box 1810
Wilmington, NC 28402-1810

June 15, 2020

Rob Balland, PE
Paramounte Engineering
122 Cinema Drive
Wilmington, NC 28403

910 254-0900
910 341-3264 fax
wilmingtonnc.gov
Dial 711 TTY/Voice

RE: Wilmington Municipal Golf Course Revision 1 located at 311 Donald Ross Drive

Please make note of the conditions for the release as they appear on the attached release letter. These conditions must be followed and met in order for the construction to be approved. ***Prior to beginning any construction or grading on the site, you must have a pre-construction meeting between City staff and the project's representatives. Any violation of this condition will result in an immediate stop work order and other civil penalties. Please contact our zoning office at 254-0900 to schedule the preconstruction meeting.***

All construction on the site must be in accordance with the City of Wilmington standards and the approved construction plans stamped by the City. All trees and areas designated to be saved or protected must be properly barricaded and/or marked throughout construction. In addition please be aware that to obtain a final zoning inspection for this construction project, the appropriate departments within the City of Wilmington must perform and approve final inspections.

To arrange for inspections please contact the assigned Zoning Enforcement Officer, at 254-0900. Staff will coordinate the inspections and provide a punch-list to the Developer within 5 working days. Upon correction of the punch-list items, a final inspection will be performed. ***NOTE: Zoning will not issue final approval until all requirements of the City of Wilmington are fulfilled.***

Please also be advised that any party aggrieved by the issuance of this approval may file a notice of appeal to the City Clerk within 30 days of receipt of active or constructive notice of this decision. It shall be presumed that all persons with standing to appeal have constructive notice of the decision from the date a sign containing the words "Zoning Decision" or "Subdivision Decision" in letters at least six inches high and identifying the means to contact an official for information about the decision is prominently posted on the property that is the subject of the decision, provided the sign remains on the property for at least 10 days. Posting of signs is not the only form of constructive notice. Any such posting shall be the responsibility of the landowner or applicant. Verification of the posting shall be provided to the official who made the decision. Absent an ordinance provision to the contrary, posting of signs shall not be required.

The City thanks you for your investment in our community and we look forward to working with you towards the construction of a quality development project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian Chambers".

Brian Chambers, AICP
Senior Planner



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TRANSMITTAL LETTER

TO: Chris Hatcher, Zoning Compliance Officer
 DATE: June 15, 2020
 SUBJECT: **Wilmington Municipal Golf Course Revision 1** Project # 2018035
 LOCATION: 311 Donald Ross Drive

The following items are being sent to you via this package.

| QUAN. | DWG./NO. | DESCRIPTION |
|-------|----------------|--|
| 1 | Dated 6/15/20 | Wilmington Municipal Golf Course Approved Plans |
| 1 | Dated 12/12/18 | City Tree Removal Permit TPP-19-092 |
| 1 | Dated 6/15/20 | City Stormwater Discharge Permit No. 2019004R1 (under separate cover) |

REMARKS: **Wilmington Municipal Golf Course Revision 1** located at 311 Donald Ross Drive, is hereby conditionally released for construction. The following conditions must be satisfied as part of this release:

- A. A PRE-CONSTRUCTION MEETING MUST BE HELD BETWEEN THE SITE CONTRACTOR AND CITY STAFF PRIOR TO ANY SITE WORK, TREE REMOVAL, CLEARING, OR GRADING BEGINNING ON THE SITE. FAILURE TO COMPLY WILL RESULT IN IMMEDIATE CIVIL PENALTIES. CONTACT 910-254-0900.
- B. ANY TREES, INCLUDING THE CRITICAL ROOT ZONE AREA, AND/OR AREA DESIGNATED TO BE SAVED MUST BE PROPERLY BARRICADED OR MARKED WITH FENCING AND PROTECTED THROUGHOUT CONSTRUCTION TO INSURE THAT NO CLEARING AND GRADING WILL OCCUR IN THOSE AREAS.
- C. NO EQUIPMENT IS ALLOWED ON THE SITE AND NO CONSTRUCTION OF ANY BUILDING, STRUCTURE, WALL, UTILITIES, INFRASTRUCTURE, ETC., OF ANY KIND, INCLUDING FOOTINGS AND BUILDING SLABS, WILL BE PERMITTED UNTIL:
 - 1. ALL TREE PROTECTION FENCING AND SILT FENCING HAS BEEN INSTALLED
 - 2. BTHE CFPUA HAS AUTHORIZED THE WATER AND SEWER ACTIVITIES. THE CONTRACTOR MUST HAVE A PRECON WITH CFPUA 332-6560.
 - 3. THE CITY ZONING INSPECTOR AUTHORIZES THE ACTIVITY.
- D. EXISTING PLANT MATERIAL SHALL BE USED TO MEET BUFFER REQUIREMENTS. WHERE EXISTING OR PROPOSED VEGETATION FAILS TO FUNCTION AS ADEQUATELY REQUIRED, THE CITY OF WILMINGTON SITE INSPECTOR RESERVES THE RIGHT TO REQUIRE SUPPLEMENTAL PLANTINGS IN ADDITION TO THOSE SHOWN ON THE LANDSCAPE PLAN BASED ON ACTUAL FIELD CONDITIONS.

- E. THIS DEVELOPMENT SHALL COMPLY WITH ALL LOCAL, CITY TECHNICAL STANDARDS, REGIONAL, STATE AND FEDERAL DEVELOPMENT REGULATIONS.
- F. ALL APPLICABLE TRC REQUIREMENTS SHALL BE COMPLETED PRIOR TO ISSUANCE OF THE FINAL ZONING APPROVAL.
- G. PER THE REQUIREMENTS OF THE STORMWATER PERMIT, THE FOLLOWING SHALL OCCUR PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY OR OPERATION OF THE PERMITTED FACILITY:
- AS-BUILT DRAWINGS FOR ALL STORMWATER MANAGEMENT FACILITIES SHALL BE SUBMITTED TO THE CITY OF WILMINGTON ENGINEERING DIVISION.
 - AN ENGINEER'S CERTIFICATION SHALL ALSO BE SUBMITTED, ALONG WITH ALL SUPPORTING DOCUMENTATION THAT SPECIFIES, UNDER SEAL THAT THE AS-BUILT STORMWATER MEASURES, CONTROLS AND DEVICES ARE IN COMPLIANCE WITH THE APPROVED STORMWATER MANAGEMENT PLANS.
 - A FINAL INSPECTION IS REQUIRED BY CITY OF WILMINGTON ENGINEERING PERSONNEL 910.341.0094.
- H. NO CONSTRUCTION ACTIVITY SHALL OCCUR WITHIN THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION (NCDOT) RIGHT-OF-WAY UNTIL ALL NCDOT PERMITS HAVE BEEN ISSUED AND RECEIVED BY THE CITY. ALL IMPROVEMENTS REQUIRED SHALL BE INSTALLED AND APPROVED BY NCDOT PRIOR TO ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
- I. THE DEVELOPER ASSUMES ALL RISKS AND PENALTIES WITH ANY DELAY OR STOP WORK ORDER ASSOCIATED WITH THE VIOLATION OF THIS RELEASE. THE DEVELOPER ACKNOWLEDGES THE CONDITIONS OF THIS RELEASE AND ASSUMES ALL RESPONSIBILITIES AND RISKS ASSOCIATED WITH IT. THE CITY OF WILMINGTON WILL NOT BE HELD LIABLE FOR ANY COSTS ASSOCIATED WITH THE CONSTRUCTION RELEASE.
- J. APPROVAL OF A MAJOR OR MINOR SITE PLAN SHALL EXPIRE AFTER EIGHTEEN (18) MONTHS FROM THE DATE OF SUCH APPROVAL IF THE APPLICANT HAS FAILED TO MAKE SUBSTANTIAL PROGRESS ON THE SITE. THE TECHNICAL REVIEW COMMITTEE MAY GRANT A SINGLE, SIX-MONTH EXTENSION OF THIS TIME LIMIT FOR MAJOR AND MINOR SITE PLANS, FOR GOOD CAUSE SHOWN, UPON RECEIVING A REQUEST FROM THE APPLICANT BEFORE THE EXPIRATION OF THE APPROVED PLAN. IN THE EVENT APPROVAL OF A SITE PLAN HAS EXPIRED, FOR WHATEVER REASONS, THE OWNER AND/OR APPLICANT WILL BE REQUIRED TO RESUBMIT FOR APPROVAL OF A SITE PLAN THAT MEETS CURRENT DEVELOPMENT STANDARDS UNLESS OTHERWISE NOTED IN THIS CHAPTER.
- K. IF THE CONDITIONS LISTED ABOVE ARE VIOLATED, A STOP WORK ORDER WILL BE ISSUED.

Please notify New Hanover County Building Inspections of this release.

Signature: _____



Brian Chambers, AICP
Senior Planner

| | |
|-----------------------|--|
| Copy: Rob Balland | Applicant (e-mail only) |
| Bret Russell | Construction Manager |
| Rob Gordon | engineering (email only) |
| Jim Quinn | Stormwater Specialist (email only) |
| Aaron Reese | Urban Forestry (email only) |
| Rich Christensen | Engineering (email only) |
| Eric Seidel | Engineering (email only) |
| Trent Butler | Engineering (email only) |
| Chris Elrod | Wilmington Fire Department (e-mail only) |
| Chris Walker | Wilmington Fire Department (e-mail only) |
| Brian Blackmon | Surveyor (e-mail only) |
| Jim Sahlie | GIS Addressing (e-mail only) |
| Bill McDow | Traffic Engineering (e-mail only) |
| Mitesh Baxi | Traffic Engineering (e-mail only) |
| Don Bennett | Traffic Engineering (e-mail only) |
| Bernice Johnson | CFPUA (e-mail letter only) |
| Beth Easley Wetherill | NHC Erosion Control (e-mail only) |
| Michelle Hutchinson | GIS Engineer (e-mail only) |
| Amy Beatty | Community Services (e-mail only) |
| Ryan O'Reilly | Community Services (e-mail only) |
| Joan Mancuso | City Zoning (email only) |
| Catherine Meyer | City Zoning (email only) |
| Debra Hornbuckle | City Zoning (email only) |
| Shawn Evans | City Attorney's Office (email only) |
| Courtney Salgado | City Attorney's Office (email only) |

File: **Wilmington Municipal Golf Course**
Revision 1

Project File # 2018035



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APPROVED: DENIED:

PERMIT #: TP-19-092

Application for Tree Removal Permit

Name of Applicant: City of Wilmington Phone: 910-254-0900 Date: _____

Name of Property Owner: City of Wilmington Phone: 910-254-0900

Property Owner Address: 305 Chestnut Street, PO Box 1810, Wilmington, NC 28402

Address of Proposed Tree Removal: 311 Donald Ross Drive, Wilmington, NC 28409 *KEEP*

Description of tree(s) to be removed/reason for removal: (provide attachment if necessary)

- (B)
- (B)
- (B)
- (B)

1. (2) 20" Pine *> parking spaces*
2. (1) 9" Oak
3. (1) 8" Oak
4. (1) 23" Pine *proposed car-barn*
5. _____
6. (1) 22" Pine (essential removal for power line relocation)
7. (1) 20" Live Oak (essential removal for power line relocation)
8. (1) 20" Oak (essential removal for power line relocation)
9. (1) 25" Oak (essential removal for power line relocation)
10. _____

Description of Replacement Tree(s): Refer to landscaping plan for replacement trees. *yellow highlights removed by city prior to plan release.*

I, _____, certify that the property owner has given me permission to apply for this permit on his/her behalf.

Applicant Signature: *[Signature]*

Date: 12-13-18

*****FOR OFFICIAL USE ONLY*****

Reviewed By: *umc*

Date: 12/12/2018

Remarks:

per approved landscape plan

ALL WORK MUST BE IN COMPLIANCE WITH THE CITY LAND DEVELOPMENT CODE, ARTICLE 8, LANDSCAPING AND TREE PRESERVATION.

NEW CONSTRUCTION: _____ EXPANSION: _____ OTHER: _____ PAID: NO Fee

(umc)

Tree Preservation Permit Fees

| | |
|-----------------------|----------|
| Less than 1 acre | \$25.00 |
| 1-5 acres | \$50.00 |
| 5-10 acres | \$100.00 |
| Greater than 10 acres | \$150.00 |